JOB TITLE – COMPUTER TECHNICIAN

HOURS M-F: 8:00 AM - 5:00 PM

SUPERVISOR: Director of IT Services

SALARY Commensurate with Experience

FULL TIME POSITION

POSITION DUTIES/RESPONSIBILITIES: Provide troubleshooting services for microcomputer hardware. Provide troubleshooting services for microcomputer software. Install all microcomputer software. Train employees in all microcomputer software applications. Install microcomputer upgrades as needed. Comply with all regulations related to confidentiality of patient information. Maintain microcomputer peripheral equipment. Install wiring for computer system. Organize and maintain inventory of computer equipment. maintain paper forms handling devices. Provide trouble shooting services for system software. Provide back-up support for information systems technician and programmer/analyst. Other duties as assigned

REQUIRED EDUCATION, TECHNICAL TRAINING OR EQUIVALENT: Associate Degree in Computer Networking or related field

REQUIRED EXPERIENCE OR SKILLS: Electrical and mechanicalabilities, typing 35 wpm

TO APPLY: Please visit our website at [www.wacofamilymedicine.org](http://www.wacofamilymedicine.org) and fill out an online application located under Careers.