



JOB DESCRIPTION

Applied Clinical Informatics Physician

EDUCATION: MD or DO degree from an accredited medical school and satisfactory completion of an ACGME accredited residency training program. License in good standing to practice medicine in the State of Texas and Board certified (Family Medicine preferred). Clinical Informatics board certified or eligible strongly preferred.

REPORTS TO: Chief Medical Information Officer and Chief Medical Officer

EXPERIENCE: Minimum of five years successful practice and/or administrative/management experience

SKILLS: Possesses a high degree of initiative, judgment, discretion, and decision-making to achieve clinic's mission, analyze situations and EHR functionality accurately in order to take effective action, organize work, delegating and achieving goals and objectives. Exercises judgment and discretion in advising CMIO regarding EHR role in developing, applying, interpreting clinical policies and procedures. Able to obtain input from stakeholders for EHR modification or implementation of new functionality and act as a liaison between clinicians and IT staff.

PHYSICAL AND MENTAL REQUIREMENTS: See reverse

PRIMARY DUTIES:

- Work 5 half days per week as clinical group physician (divided between set and floating half days as needed - included in call rotation) This is an approximation as there will be flexibility when pulled to provide extra coverage in informatics or clinical areas subject to the needs of WFM.
- Work 5 half days per week on informatics.
- Provide oversight and training to informatics fellows in both structured (didactic) and unstructured (as opportunities arise/apprenticeship model) settings
- Train new providers in EHR use and for new functionality including but not limited to, development of training materials, updating training manuals, updating of competency checklists, hands on support for providers, nurses and for new workflows
- Work with ambulatory analysts on configuration and development of workflows
- Development of general EHR content
- Assist CMIO with prioritizing reports and work as liaison between requesters and reporting staff to design and vet reports with assistance from QA Nurse.
- Assist CMIO with Uniform Data System planning and execution
- Assist CMIO in project management for new functionality and/or conversions
- Assist CMIO and CIO in planning for maximum use of available EHR/IT resources to improve healthcare of underserved patients and training of health professionals.
- Act as a liaison between clinicians, nurses, Administration and IT Department (shared with CMIO)
- Participate in professional development activities such as Epic Provider Builder Role and UGM

OTHER DUTIES:

- as assigned by supervisor

PHYSICAL AND MENTAL REQUIREMENTS:

- Visual and auditory accuracy
- Shift length - 8 hours
- Indoor setting
- Continuous use of computer
- Extensive standing and walking
- Frequent squatting, kneeling, reaching, twisting, climbing
- Occasional sitting
- Frequent telephone usage
- Continuous conversational communication
- Continuous repetitive grasping and manipulation of both hands
- Occasionally carrying and lifting up to 50 lbs.
- Occasionally pushing, pulling, and positioning patients up to 200 lbs
- Occasionally pushing, pulling and positioning (with assistance) patients over 200lbs
- Occasionally working in confined, noisy, dusty areas
- Occasional exposure to electrical, chemical, gaseous and dusty conditions
- Occasional exposure to patients with communicable diseases
- Infrequent use of personal transportation
- Understand/carry out simple/detailed, oral/written instructions
- Memorize and retain instructions
- Read and interpret detailed specifications
- Able to respond quickly and calmly in medical emergencies

REVIEWED WITH EMPLOYEE:

Employee

Supervisor

Date